

THORNHURST MANOR COUNTRY PARK

Thank you for considering your special day at Thornhurst Manor Country Park. This is just a short introduction to ensure things run effortlessly right from the very beginning.

Carly will be your point of contact for all queries, concerns and help throughout the weeks leading up to your big day. Carly is generally contactable over the phone on 01302 337799 during the following hours:

> However, you can reach Carly on her email carly.smith@thornhurstmanor.co.uk

> > Tuesdays & Thursdays 12pm – 8pm

Wednesdays 12pm - 4pm

Please note that Carly may be unavailable on a weekend as we are sure you can appreciate her time is dedicated to the celebration happening on that day.

Once again, thank you for considering Thornhurst Manor Country Park to celebrate one of the important days of your lives.

Simply Elegent

OUR MOST POPULAR WEDDING PACKAGE INCLUDES:

- Our dedicated wedding coordinator to take you through your special day
- Full wedding civil ceremony room hire
- Civil ceremony room styling
- Reception venue styling
- Our beautiful twinkle backdrop in both civil and reception suite
- Our neon happily ever after sign
- Mirror & Easel for your table plan
- Decorative wishing well for your cards
- Floral love letters
- A glass of mimosa cocktail for your reception drink
- A glass of prosecco for your toast drink
- Use of our vast grounds and private gardens for your reception drinks and photographs
- Three-course wedding breakfast
- Ivory linen tablecloths and napkins
- Use of our wedding cake stand and knife
- Evening buffet
- Resident DJ
- Master of ceremonies

Based on 50 day & 80 evening guests - £6,000

Sundays to Thursday (50 day & 80 evening guests) - £5,000

November to March Winter offer (7 days a week) - £5,000

Additional day guest: £73.00

Additional evening guests: £19.00

Mid Afternoon Celebration

CELEBRATE WITH YOUR CLOSEST FRIENDS AND FAMILY IN A MORE

CASUAL SETTING

- Civil ceremony (3pm only)
- Our dedicated wedding coordinator to take you through your special day
- Full wedding civil ceremony room hire
- Civil ceremony room styling
- Reception venue styling
- Our beautiful twinkle backdrop in both civil and reception suite
- Our neon happily ever after sign
- Mirror & Easel for your table plan
- Decorative wishing well for your cards
- Floral love letters
- A glass of mimosa cocktail for your reception drink
- A glass of prosecco for your toast drink
- Use of our vast grounds and private gardens for your reception drinks and photographs
- Ivory linen tablecloths and napkins
- Use of our wedding cake stand and knife
- Run through buffet
- Resident DJ
- Master of ceremonies

Based on 80 guests - £4,000

Sundays to Thursday (80 guests) - £3,700

November to March Winter offer (7 days a week) - £3,700

Additional guests: £38

30 YEARS OF LOVE

Luxury Marquee package that suits all

Only available for our 30th Anniversary

- Civil ceremony (4pm only)
- Our dedicated wedding coordinator to take you through your special day
- Full wedding civil ceremony room hire
- Civil ceremony room styling
- Reception venue styling
- Our civil ceremony twinkle backdrop
- Our neon happily ever after sign
- Mirror & Easel for your table plan
- Decorative post box for your cards
- Floral love letters
- A glass of prosecco for your toast drink
- Use of our vast grounds and private gardens for your reception drinks and photographs
- Ivory linen tablecloths and napkins
- Use of our wedding cake stand and knife
- Reception buffet
- Resident DJ
- Master of ceremonies

Sundays & Thursdays (90 guests) - £5000



Bespoke Wedding Prices

Adult wedding Breakfast package	£52.00 per person
Children wedding Breakfast	£32.00 per person
Adults Run Through Buffett Package	£36.00 per person
Children's Run Through Buffet Package	£23.00 Per Person
Evening Reception Buffet	£19.00 per person
Evening Pulled Pork Barm	£18.00 per person
Afternoon Tea (Day) Pulled Pork Barm (Evening)	£45.00 per person
BBQ (Day)	£29.00 Per Person
Dessert platter Hot & Cold buffet (Day) Pulled Pork Barm (Evening)	£6.95 Per Person £51.00 Per Person
Bottled Prosecco	£23.00 per bottle
Children's Pop	$\pounds2.95$ per bottle
House Wine	£23 per bottle
Canapes	£9.95 per persor

Please note if you require any of the options below these will be payable by Cash Only.

Civil Ceremony, Room Hire and Room Dressed	£425.00
Resident DJ	£250.00
Twinkle Backdrop	£150.00
Decorative Wishing Well	£25.00
Sweet Cart	£200.00
Cheese and Cracker Cart	£250.00
Neon 'Happily Ever After' Light	£120.00
Love Letters	£100.00

Venue Styling Package	£500.00	
Premium Venue Styling Package	£700.00	
Linen Cloths & Napkins	£200.00	
Prosecco Wall	£125 (Drinks not included)	
Donut Wall	£ 175 x 96	£125 x 48

Wedding Break*fa*st Menu

STARTER

Classic Prawn Cocktail

Prawns served on a bed of Fresh Iceberg Lettuce, topped with Marie-Rose Sauce & a pinch of Paprika.

Home Made Soup A choice of many Home-Made Vegetable Soups. Ask your Coordinator for options available.

Fan of Melon Fresh Honeydew Melon served with seasonal fruit & Raspberry Coulis.

Creamy Garlic Mushrooms Button Mushrooms served in a home-made Creamy Garlic Sauce & a Garlic Slice.

Rustic Giant Yorkshire Pudding Rustic Yorkshire Pudding filled with Beef Gravy & Fried Onions.

Pork Terrine Pate Pork Pate served with a Fresh Salad Garnish, Caramelised Red Onion Chutney & Melba Toast.

Halloumi Fries (v) Crispy coated halloumi fries Served with side salad & a sweet chilli sauce.

Salt & Pepper chicken Crispy shredded salt & pepper chicken topped with fresh chillies & spring onions served with a sweet & sour sauce.

MAIN COURSE

Roast Topside of Beef Tender Beef served with a Home-Made Yorkshire Pudding & Beef Gravy.

Roast Loin of Pork Pork served with a Home-Made Yorkshire Pudding, Beef Gravy & Stuffin'

Baked Chicken Breast Chicken Breast served with a Home-Made Yorkshire Pudding & a choice of White Wine Sauce or Beef Gravy.

Roast Turkey Crown Turkey served with a Home-Made Yorkshire Pudding & Beef Gravy.

Vegan- Penang Curry Served with Boiled Rice & a Fresh Salad Garnish.

Vegetarian-Baked Vegetable Lasagne

All Served with Seasonal Vegetables & Hassleback Potatoes.

<u>Desserts</u>

STRAWBERRY & PROSECCO

A rich cream cheese infused with prosecco and strawberry compote centre set on an all-butter biscuit base, finished with a strawberry glaze and white chocolate decoration.

BAKED CHOCOLATE CHEESECAKE

Individual baked chocolate cheesecake sat on a biscuit crumb base.

GIN & LIME

Gin, lemon and lime cheesecake set on an all-butter biscuit base and finished with candied lime and chocolate decoration.

PLANT BASED COOKIE DOUGH BROWNIE

A vegan friendly brownie with a chocolate chip cookie dough centre

BUCKS FIZZ TORTE

Duo of champagne and orange mousse topped on a vanilla sponge finished with a sparkling orange graze.

BISCOFFI CHEESECAKE

Biscoffi flavoured cheesecake, sat on a biscoffi biscuit base

topped with chocolate ganache and biscoffi crumb.

SHERRY TRIFLE

Sherry-soaked vanilla sponge, Crème anglaise and fruity compote layer finished with fresh cream and raspberry fruit topping

PULLED PORK MENU

Pulled pork Locally sourced pulled pork Served on soft white bread rolls Served with Sage & onion Stuffing Apple sauce Freshly prepared Salad bowls Home – made coleslaw

Buffet Menu

Chilli Con Carne

A spicy stew containing chilli tomatoes & kidney beans

Jacket Potatoes

Slowly baked potatoes with a crispy skin and a fluffy centre.

Assorted Sandwiches Served on white and wholemeal sliced bread with a selection of 4 different fillings

Wedges Seasoned wedges

Hot Corned Beef & Potato Pie Our homemade hot corned beef and potato pie made using homemade shortcrust pastry

Pizza Platter

A selection of different flavoured thin crust pizzas

Home-made Coleslaw Fresh home-made creamy coleslaw

Quiche

A selection of freshly baked shortcrust quiches

Garlic Bread

Individually sliced crispy garlic bread smothered in garlic butter

BBQ MENU

Gourmet beef burgers

Ground beef burger grilled on our BBQ served on a soft white burger bun

Pork Sausages

Large pork sausages served on a white-hot dog roll

Chicken kebabs with onions & peppers

Home-made marinated chicken breast chunks served with diced peppers & onions

Served with

Freshly prepared Salad bowls

Home - made Coleslaw & A selections of sauces

DESSERTPLATIER

CHOCOLATE BROWNIE CHOCOLATE BROWNIE TOPPED WITH A CHOCOLATE FUDGE ICING CARROT CAKE MOIST CARROT & SPICED SPONGE TOPPED WITH A CREAM CHEESE FROSTING & NIBBLED WALNUTS MILLIONAIRES CARAMEL SHORTCAKE CLASSIC SORTCAKE & TOFFEE SLICE ROCKY ROAD

CHOCOLATE SHORTBREAD, SULTANA & MARSHMELLOW SQUARE

CHILDRENS MENU

Priced at £32.00 per child.

Please choose one option per course:

STARTERS

Garlic bread with cheese Individually sliced crispy bread smothered with garlic butter topped with grilled cheese Cheese & crackers Cream crackers served with cheese triangles and butter Homemade Soup (Subject to adult choices) Yorkshire Pudding Yorkshire pudding served with gravy ~ Mains Pork sausages served with creamy home-made mashed potato and seasonal vegetables. Chicken nugget & chips Crispy battered chicken nuggets served with our home-made chips Roast Dinner Served with fresh seasonal vegetables & hassle back potatoes (meat option subject to adult choices)

Desserts

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Chocolate fudge and vanilla ice cream Selection of ice creams (strawberry, chocolate and vanilla) Or the options of the chosen main dessert selection

DRINKS PACKAGES

Our drink package options

Arrival drinks

Prosecco

Bottled beer (£2 supplement per person)

Mimosa

Pimms

For other option please speak to your wedding co-ordinator.

Reception drinks/toast drink

Glass of Prosecco Bottled beer (£2 supplement per person) Pimms Table wine from £20 per bottle Choose from pinot, chardonnay, sauvignon, shiraz, merlot, malbec, pinot rose, zinfandel Champagne from £65 per bottle ask your wedding co-ordinator for other selections.

RECCOMENDED SUPPLIERS

VENUE STYLER

Howards Events Phone number: 07904752446 Email address: howardsevents@gmail.com

PHOTOGRAPHER

Steel star Photography Phone Number: 07801251766 Email address: mail@steelstarphotography.co.uk

DIAMOND PHOTOBOOTHS

Phone number: 07474156515 Email address: diamondphotobooths@hotmail.com

VIDEOGRAPHER

Wedding films by Oliver Reeve Phone number: 07479084461 Email address: oliversweddingfilms@gmail.com

WEDDING CAKES

Buns & roses Phone number: 07887402208 Email address: joanneandbailey@hotmail.co.uk

BRIDAL & MENSWEAR

Its bliss bridal Phone number: 01302390019 Email address: enquiries@its-bliss.co.uk

SUITS DIRECT

Phone number: 01302343020

WEDDING CARS

Tyson Cars Phone number: 07780516200 Email address: tryson56@btinternet.com

HAIR & MAKEUP

Blush - The best in hair, beauty and well being Phone number: 01302724446 Email address:

FLORIST

STEM

Phone number: 07766542546 Email address: stemflowersdoncaster@gmail.com

GALA FIREWORKS

Phone number: 01522214966 Email address: info@galafireworks.co.uk

LIGHT IT UP HIRE

Phone number: Email address: Lightituphire@hotmail.com

YORKSHIRE WEDDING INVITES

Phone number: 01709259587 Email address: yorkshireweddinginvites@sky.com

Terms & Conditions

<u>Weddings</u>

How to book:

1A. Thornhurst Manor can provisionally hold your chosen date for a maximum of 7 days with no booking fee. When you confirm your date you will asked to go through a booking form then pay a non-refundable booking fee of £250.00. A second non-refundable booking fee of £500.00 will then be due approximately 3 months later.

1B. 1 month prior to your wedding you will be required to make a full payment based on your final numbers given. Final information will be required upon this payment including menu choices, any special requirements and guest numbers. It is possible to make additions to the final numbers after this time which will be payable immediately by cash or card, however we are unable to reduce numbers past this deadline.

1C. A £250.00 cash *refundable* holding fee will be required 1 month before your wedding, this is to ensure the **'Damage & Room Dressing'** section of our terms and conditions are complied to. We will detain this sum until 1 day after your event when the appropriate checks have been made, if all terms and conditions have been complied to you will then be refunded a sum of £250.00 cash. In the case the following rules being defied the cash holding fee will regrettably not be refunded.

1D. In the event of a cancellation please note that ANY monies paid are non refundable.

Events:

How to Book:

Thornhurst Manor can provisionally hold your chosen date for a maximum of 7 days with no deposit. When you confirm your date you will asked for relevant details of the event then pay a non-refundable booking fee of £50.00. 4 weeks prior your event we will require the final payment along with any special requirements, final details and guest numbers.

Throughout you will find anything marked with a * relevant to booking any type of event (excluding weddings).

*CHALLENGE 25

Thornhurst Manor operate an 'age verification policy' called challenge 25, in terms of which we must require an acceptable proof-of-age document if we are in any doubt as to whether a person seeking to buy alcohol is less than 18 years of age. If said person cannot present an acceptable form of ID they will be refused sale. Going forward if any underage persons are seen with alcohol they will be approached and asked for a proof of age document by a member of the team, if this cannot be presented it will be confiscated and disposed of immediately. Finally, if any guest is seen supplying alcohol to any underage person they may also be refused and could be asked to leave the premises.

<u>*Damage</u>

As written in section 1C 'how to book' page 1. When booking any Event at Thornhurst Manor you are agreeing to the following;

• Responsibility for any damage or loss caused to Thornhurst Manor Property by you or any members of your party. Including ALL hired items such as Room Dressing, Love Letters, Flower Arch, Post Box etc. Any such damage or loss will result in the loss the £250 cash holding fee withheld 1 month prior your Wedding date.

Thornhurst Manor relinquishes any responsibility for any loss or damage caused to your or any of your guests belongings.

*Payment & Cancellation by Thornhurst Manor

When booking any Event you will be asked to pay a booking fee upon booking. We accept payments via telephone, cash or card. During this payment you will be informed of a payment schedule for which we at Thornhurst Manor take very seriously. Final payment details are stated in our '**How to Book**' Section on page 1.

Once your deposit has been paid to secure your date you will be given a written or verbal reminder nearer the date of your event of your final payment deadline. Upon receiving this information you should then schedule a date with your Coordinator as to when the payment will be made.

<u>Late Wedding Payments</u>: In the case your payment is more than 14 days late, Thornhurst Manor reserve the right to cancel any booking at their discretion with any monies paid non-refundable.

<u>Other Events Late Payments</u>: In the case you payment is more than 3 days late, Thornhurst Manor reserve the right to cancel any bookings at their discretion with any monies paid non-refundable.

For any late payments, we will attempt to contact you via two ways; E-mail, Telephone. If we are still unable to contact you we will regrettably have to cancel your booking.

<u>Room Styling</u>

- When booking any package you will be asked to state the colour schemes and centrepieces you would like from the booklet provided by your Wedding/Event Coordinator.
- Thornhurst Manor reserves the right to take away any/all centrepieces if there becomes a risk
 of neglect or damage. In this case there will not be any monies refunded for the Room Styling
 Package. If damage is caused the relevant procedures will take action, as stated in <u>Section 1C</u>
 and <u>Damage.</u>
- Upon booking Room Styling Package provided by Thornhurst Manor, you as the booking guest/s will be held responsible for any damage or loss of sashes, centrepieces etc. caused by you or any of your party members. Full payment for any damage must be paid immediately.
- If you decide to style the room yourself we will decorate the room with the items you bring in. However, should there be an excessive amount of styling required by us please note there will be a dressing charge.
- For a "Run Through Buffet" style event where more guests are invited on the evening there will be an extra charge of \pounds 5.00 for each additional chair that requires dressing.

Miscellaneous:

If you require a DJ for your event please see a member of the events team for pricing and times. If you would like to hire your own DJ a £40.00 cash surcharge will be required upon final payment, your preferred entertainment must also produce the necessary documents to check equipment and adequate insurance is covered.

Unfortunately, we do not allow any outside catering for health and hygiene reasons. However we do allow professional or store bought Cakes and Favours for Weddings and Events only.

All events must cater for 100% of guests that will be attending, this is to ensure that the quality and quantity of food is equally balanced. We pride ourselves on our renowned buffets for large scales of food this is to ensure full satisfaction with the variety and quantity supplied. Children are classed as under 12's and under 2's are free of charge.

Any food provided by Thornhurst Manor must be consumed within 24 hours of it being served to your event. Only the appropriate food will be available for you to take away if preferred. After 24 hours all

food must be disposed of immediately. We do not accept any responsibility if these guide lines above are not followed.

Due to fire regulations, we are unable to allow any naked flames i.e. tea lights, candelabras in any of our events suites. Alternatively, you may use or hire LED or battery-operated candles or tea lights.

You must not fix anything to the walls, floors or ceilings without first seeking the Event Coordinators approval.

Here at Thornhurst Manor we pride ourselves in being as ECO friendly as possible therefore we only allow biodegradable confetti and may only be used outdoors.

Any person caught consuming their own food, drink or alcohol will be approached by a member of the team. This leading to the items being confiscated and disposed of immediately and they may be asked to leave the premises. Any such actions will result in the loss the £250 cash holding fee.

Any guests who show abusive behaviour towards our team will be asked to leave the premises.

Last orders in all event suites (excluding main bar) are at 11:45pm allowing 45 minutes drinking time. Our DJ's entertainment will end by 12:30am.

Any/all gifts from your guests will be taken from a member of our team and stored in our locked storage room located in all event suites. They may be taken by the main guest/s of the event upon departure. This is to prevent any loss, damage or misuse.

Civil Ceremony Room Hire

For the use of our Civil Ceremony rooms, a cost starting from £250.00 is charged where your ceremony will be held, this also includes the dressing of the room, floral decoration and twinkle backdrop. We have two rooms in which you may wish to hold your ceremony, upstairs (stairs access only) or our downstairs ceremony room, please speak to your Wedding Coordinator for more information. Booking the registrar and any fees is to be organised between yourselves and them.

The Park Suite will accommodate approximately 100 seated guests with additional standing room, outdoor canopy and garden space with a maximum of 130 guests in total. The Manor Upstairs Suite will also accommodate approximately 100 seated guests for your Civil Ceremony.

Please be aware our rooms accommodate different numbers of guests depending on your food package. Please discuss this with your Wedding/Events Coordinator.

Event Room Hire

Our Park Suite is the largest room located on the ground floor in which you may hold your event, this room holds a maximum of 130 guests for any daytime or evening event. Approximately 100 seated with

extra standing room. This room comes fully equipped with a private bar, private garden area and outdoor canopy with approximately 30 seats. To book this room there must be a minimum of 70 guests.

Our Manor Suite located on the first floor, holds a maximum of 80 guests with a minimum of 40 required to book. This room also comes fully equipped with a fully functioning private bar and toilets with a large dance floor (all on flat ground). This room also comes with complimentary ivory chair covers as standard with discount if you require coloured sashes for all occasions.

Restaurant 25 is one of our smaller rooms in which your event may be held. This room holds a maximum of 50 guests and comes fully equipped with a private bar and toilets, staged area and access to our front lawn.

Please be aware in the event your guest numbers increase or decrease there is a possibility your event may be moved to a different room.

By signing this you are agreeing to all terms and conditions shown above and are therefore held responsible.

Signature 1

Date

Signature 2 *

Wedding & Events Co-Ordinator Signature